

**Meeting of the Friends of Clive School Committee  
Wednesday 6<sup>th</sup> May 2015**



**Present:** Mark Haines-Eynon, Victoria Thomas, Alison Slark, Kate Bentham, Mary Lucas, Val Haines-Eynon, Sarah Leddington, Paul Young, Claire Logan, Sarah Webster, Jackie Alexander, Gemma Creed, Ellie Oldham

**Apologies:** Paula Smith, Leo Evans, Kerri Lansdale, Hannah Alexander

Item	Action
Mark welcomed everyone to the meeting and apologies were given.	
<p><b>Previous Minutes</b></p> <p>Copies of the minutes were placed on the school website. There were no amendments and the minutes were approved. Actions arising from the minutes would be picked up through the agenda.</p>	
<p><b>Previous Events</b></p> <p><b>School garden</b> FOCs had been successful in applying for a grant towards a water feature and sculpture for the school playground, and some additional funds to purchase gardening equipment. The overall grant totalled £1250. An artist would be visiting school to identify a suitable area for the sculpture.</p> <p><b>Mother's Day</b> Val updated on the Mother's Day sale event. Thanks were given to parents for their generous donations, there was plenty of choice for children. The event raised a total of £136, which was fantastic. Thanks were given to Val for leading on the event, and to Mark, Paul and Dave Watts for helping with the wrapping of gifts.</p> <p><b>Easter Egg Hunt and Crafts</b> It was reported that this event was very popular and lots of families attended. The majority of eggs had been donated, and so there was very little outgoings. The event raised a fantastic £152. Thanks were given to Leo for leading on this event, and all other parents who helped.</p> <p><b>Cross Country</b> Mary thanked all parents for their help with a very successful small school cross country event. Parents were vital in the setting up and marshalling of the event, as well as helping with refreshments. A total of £200 was raised from the refreshments which would go towards school funds. The bacon used was kindly donated by Tesco's.</p>	

<p><b>Finance</b></p> <p>Alison reported that:-  The current account was £1339.53  The reserve account was £1379.77</p> <p>A recent large invoice had been paid for coaches.</p>	
<p><b>School requests</b></p> <p>Mary updated the committee on the new Nurture Room, which was being commissioned as a separate building for school to use for one to one or small group work with children; for confidential meetings with parents or for group meetings and updates with parents. It is hoped that the building will be in place over the summer ready for the autumn term.</p> <p>Mary hoped that FOCS would be able to raise some fund towards this new building. FOCS had received a generous donation last year, which would go towards this new building, and would continue to raise funds for the Nurture room.</p> <p>Mary said that the school were in the process of putting together its 3 year spending plan, which would include the need to update computers and IT for the school.</p>	
<p><b>Events</b></p> <p><b>Camping Saturday 13<sup>th</sup> June</b>  Lead - Vic  Vic updated on progress so far. The field and village hall were booked. Agreed at £10 per tent, families welcome to come along without camping for £5. Set up from 12noon with the event to start at 3pm. Campers to pre-book and pay. There would be a BBQ in the evening, and Kate had booked a mobile catering van for breakfast food. There would be no bar but campers to bring their own.</p> <p>Mark to organise a mini disco. Vic had booked a bag of games from Leisure Services.</p> <p>Letter to residents advising of the event. Vic to contact Matty Page to arrange for electricity.</p> <p>Colin Thomas to arrange for posters and to be sent out in Friday post  Glow sticks for children  Midnight snack bags  Would also be providing S'mores and crisps and bar snacks.</p> <p>Any offers of help to go to Vic</p>	<p>Mark</p> <p>Vic</p> <p>Colin  Val  Clare</p> <p>All</p>

**School Fete Sunday 5<sup>th</sup> July**

Lead – Mark

Mark updated on the meeting of the fete sub committee and agreed actions.  
 Decisions made so far:- were no dog show, or helicopter. Raffle tickets would be sent by family not by child. There would also be a competition for children to design the front cover of the programme with a prize.

The following were agreed as actions

Item	Actioned by		
Letter through school requesting donations for stalls	Mark		
Letter through school requesting helpers on the day – setting up, staffing a stall	Mark		
Advert/article for Clive and Grinshill Newsletter	Mark		
Collecting and setting up Marquees	Mark, Mark Bentham, Matt Creed,		
Promotional posters and flyers	Sarah Webster		
<b>Raffle</b>			
Prizes – Including Beauty hamper from mother day sale donations	Hannah		
Gambling License	Ellie to check		
Printing tickets	Val – via Vanessa		
Distributing tickets through school – 10 books of tickets per family	Val		
Checking returns back in	Val		
Folding stubs	Val		
Selling on the day			

<b>Main attractions</b>			
Local Schools 5 a side football tournament	Gemma – Matt to contact school		
Medals/trophies	Alison		
Children’s Assault Course	Via Shawbury RAF – Clare to check		
Games – tug of war, balloon Throwing	Mark		
Football Zorbing	Gemma		
Blood Bikes	Vic		
<b>Arts and crafts show</b>	Kate to email Michelle Jinks		
Agree categories			
Note via school	Mark		
Judges			
Set up village hall			
Booking in arrangements			
Prices to enter?			
<b>Stalls</b>			
Signage - costs etc	Nadine		
Craft tent (marquee)	Leo? Ellie to ask		
Silent auction	Paul (lead) and Clare		

Bouncy castle (booked)	Paula – Vic to ask		
Coconut shy	Val		
Unlucky dip	Alison		
School stall	Mark to talk to Mary		
Stocks?	Mark		
Hook a duck	Sarah to check with Nadine		
Children's Toys and books	Kerri and Val		
Sweet Tombola	Kate		
Bottle Tombola	Vic		
Face painting	Simon and Ellie		
Badge making	School		
Splat the rat	Gemma		
Goal in the hole	Gemma		
Plant Stall	Sarah messaged Alison Berrisford		
Candy Floss and Popcorn	Alison to contact		
Cake stall	Jackie		
Grinshill animal rescue	Paul to ask		
Blood bikes Prices per stall?	Vic to ask		

<b>Bar</b>	Kate and Sarah		
Marquee			
License	Alison		
Order barrels			
Lager			
Water			
Soft drinks			
Pimms			
Lemonade			
Strawberries, cucumber, mint			
Plastic Glasses			
Prices?			
<b>BBQ</b>	Pete and Alison		
Marquee			
Order food from butcher			

Order rolls/baps from baker			
Collect food			
Pick up BBQ	Nadine		
Coals			
Ketchup etc			
Napkins			
Table cover catering roll			
Prices			
<b>Programme</b>			
Contacting Advertisers	Mark		
Photos from school on items FOCS money has been spent on	Mark to talk to Mary		
Design a front cover	Mark to talk to Mary		
Layout	Sarah Webster		
Printing			
Stapling - borrow long stapler from school			

FOCS thank you	Alison - completed		
School summary	Mary		
School Garden article	Kate		
<b>Set up</b>			
Tables and chairs			
Benches			
Bunting			
Electricity	Vic to talk to Matthew		
Air Cadets	Vic to talk to Clare		
<b>Gate</b>			
Marquee			
Raffle tickets to sell			
Folded Raffle ticket stubs			
Programmes			
Raffle prizes	Hannah		



Compare	Mark to contact with play list		
<b>Other items</b>			
Bin bags			
Raffle Tickets			
<p>Fete sub committee to meet on Wednesday 20<sup>th</sup> May at 8pm.</p> <p>Race Night Lead – Paul Paul had contacted a company who could come and set up and organise a race night. The cost of this would be £250. This has the potential to be a big profit event from the sale of tickets, bar, food, money from bids placed, and the opportunity to sponsor horses. The date for this will now need to change as the village hall is already booked. The new date is now 19<sup>th</sup> September</p> <p>Children’s Film Night Clive Village Hall Thursday 22<sup>nd</sup> October –</p> <p>Quiz Night Lead - Alison This had been moved to 14<sup>th</sup> November at Grinshill Village Hall Hannah to check availability of village hall</p> <p>Mark thanked everyone for their help in organising these events.</p>			
<b>Any Other Business</b>			
<b>Date of Next Meeting</b>			
Full meeting - Wednesday 17 <sup>th</sup> June at 8pm in The Railway Inn, Yorton.			

# **Friends of Clive School**

**AGENDA – Wednesday 17th June 2015**

**8:00pm**

**Railway Inn Yorton**

1. Apologies
2. Previous Minutes
3. Finance Update  
Alison
4. Funding requests/approvals  
Mary
5. Previous events
6. Up Coming Events  
All
7. Summer Fete  
All
8. AOB  
All

**The Next Committee meeting will be held on Wednesday 17<sup>th</sup> June  
2015  
at Railway Inn Yorton**

**Agenda items for next meeting to Mark (markheynon@gmail.com) by  
15<sup>th</sup> June**