

**Meeting of the Friends of Clive School Committee  
Wednesday 11<sup>th</sup> January 2017**



**Present:** Gemma Creed, Alison Slark, Kate Bentham, Mary Lucas, Val Haines-Eynon, Emma Humphreys, Clare Logan, Suzanne Dolphin, Sarah Webster, Gemma Floyd, Jacqui Alexander, Matt Alexander, Kerri Lansdale, Lisa Pearson, Leo Evans, Charlotte Ralphs, Carla Woodlings, Chantell Hewitt, Bex Watkins, Nadine Norton, Will Reeves.

**Apologies:** Mark Haines-Eynon, Paula Smith, Catherine Jones, Louise Page, Tina Hakeman, Sarah Lewis, Louise Minns

Item	Action
<p><b>Welcome and Apologies</b></p> <p>Gemma welcomed everyone to the meeting and apologies were given. It was great to see so many parents in attendance supporting the school.</p>	
<p><b>Matters arising from the notes of the last meeting</b></p> <p>The minutes from the last meeting were on the school website and a note was added to the Friday Post to let parents know.</p> <p>Gemma said she had recently emailed school about children who won a prize in the enterprise challenge to write a thank you letter to the companies who had donated a prize. Mary said she would follow this up.</p> <p>Tea towels – all 100 tea towels had sold quickly. This raised £300.</p> <p>Wem Community Choir held a concert in November and donated half of the proceeds from the sale of tickets to FOCS. This was £155. Thanks were given to Wem Community Choir for their kind donation.</p> <p>Val said that a note would be going in the Friday Post this week reminding parents to save unwanted Christmas gifts for the Mother’s day and Father’s Day sales.</p> <p>Gemma F said that her husband Richard would help with a cookery demonstration for children.</p> <p>It was confirmed that FOCS had donated £500 towards a new cooker and £500 for the interactive panel.</p> <p>AGM – some parents said they did not receive committee nomination forms in the Friday Post before Christmas. Apologies were given for this.</p>	<p>Mary</p>
<p><b>AGM</b></p> <p>Copies of the FOCS constitution were distributed. It was highlighted that there needed to be 15 or more parents present to be able to hold the AGM. There were 21 in attendance.</p>	

In line with the constitution, all existing core committee members were required to resign from their posts at the AGM. Nominations were invited for the positions of Chair, Vice Chair, Treasurer and Secretary for 2017.

### **Elections of Core Committee**

There was one nomination for the position of Chair – Gemma Creed. It was proposed by Kate that Gemma should be elected Chair and seconded by Emma. Gemma was therefore elected as Chair.

There was one nomination for the position of Vice Chair – Chantell Hewitt. It was proposed by Kate that Chantell should be elected as Vice Chair and seconded by Gemma C. Chantell was therefore elected Vice Chair

There were two nominations for the position of Treasurer – Clare Logan and Paul Hewitt. There was a ballot vote, and following the count Clare was elected as Treasurer

There was one nomination for the position of Secretary – Kate Bentham. It was proposed by Val that Kate should be elected as secretary and seconded by Jacqui. Kate was therefore elected as Secretary.

Thanks were given to Mark and Alison who previously held positions of Chair and Treasurer. In line with the constitution, they were unable to stand again for posts on the core committee as their youngest children would be leaving school in July.

### **Reports**

Mark submitted the following Chair's Report

Whilst the past year was deliberately 'low key' in terms of events specifically for adults, FOCS continued its strong support to the school, as with previous years helping fund school trips (including Arthog) but also with financial support to the overall school fabric (notably furniture in the Sollner room and recently a new cooker).

Once again, the fete continued to be a good fundraiser (the main event) and I cannot complain about the weather we had a lovely sunny day, all day!

Another big fundraiser this year, making £700 profit, was our support to the Queen's 90<sup>th</sup> birthday celebrations, despite my own 'concerns' to the effort (and return on investment). My thanks to all those who were Involved in organising this, and to Kate, Alison and Gemma particularly.

Thanks also to the support of Wem Community Choir whose recent concert raised further vital funds for school.

We did remain focussed on children's events, adding a few new ones to the calendar including a Father's Day sale and tea towels at Christmas. The school

<p>disco, Easter egg hunt and the Mother's day sale were again very popular. One event that stands out for me is the Enterprise Challenge, where children were given a pound and challenged to make as much money as possible from it, making nearly £700, well I always thought this would be a huge success...actually.....sorry Gemma.</p> <p>Events as summarised above are only possible because of the support and commitment by FOCS members, all of you. Thank you.</p> <p>Finally, my sincere thanks to Val, and the core committee, Kate, Alison and Gemma, I have thoroughly enjoyed my tenure as chair and that in no small part is because of their support and commitment.</p> <p>Alison submitted the Treasurers report</p> <p>Alison confirmed that the accounts were closed on the 31<sup>st</sup> August 2016. These has been audited by Brain Tevendale and the actions from his report had been noted. Thanks were given to Brain for his help and support.</p> <p>In summary the current account opened on 1<sup>st</sup> September 2015 with £2863.42 and closed on the 31<sup>st</sup> August 2016 with £4225.22</p> <p>The reserve account opened on 1<sup>st</sup> September 2015 with £780.05 and closed on the 31<sup>st</sup> August 2016 with £1380.64</p> <p>Alison talked through the individual debits and credits, highlighting points of interest and explaining the figures presented.</p>	
<p><b>School Requests</b></p> <p>Mary thanked so many parents for attending the AGM. She said that FOCS makes a big difference to the school, helping to fund vital equipment and subsidising school trips and she wanted to thank the whole committee for their support. Mrs Watts also wanted to pass on her thanks for cooker.</p> <p>Mary requested support for the annual visit to Arthog for year 6 children. In previous years, FOCS had donated £25 per child. There were 11 year 6 children this year. Mary said that children also do a lot of fund raising themselves, such as a bag pack on the 18th Feb.</p> <p>Mary also requested funds for new pans for the new cooker, and towards replacing some of the cooking utensils. This request was for up to £80</p> <p>All present were in agreement with these requests.</p> <p>Mary also requested volunteers to help at the small schools cross county event held at school on 1st April. Volunteers were needed to marshal the event, as hares, to help set up the course and also manage the catering – teas, coffee and bacon sandwiches. Mary said a letter would be going out.</p>	<p>Mary</p>

<b>Proposed Events for 2017</b>	
<p><b>Not a Valentines disco</b> Date agreed for Friday 17th February Susanne to check Grinshill village hall Times – 4:00-5:00 KS1, 5:00-6:30 KS2 Volunteers would be needed to help on the night.</p>	Susanne
<p><b>Easter egg hunt</b> There is only one possible date which Leo can do - 9th April. This needed to be checked with Rob to see if the churchyard in Clive would be available. Leo to check if it isn't possible to hold this event in Clive then it could be moved to Grinshill.</p>	Leo
<p><b>Mother's Day</b> It was agreed for Val to hand this over to Carla and Charlotte. Year 6s would shop on Friday 17 March as they would be in Arthog the week after, the rest of the school would shop on Thursday 23<sup>rd</sup> March.</p>	Val, Carla and Charlotte
<p><b>Father's Day</b> It was agreed for Val to hand this over to Tell and Bex to organise. The sale at school would be Thursday 15<sup>th</sup> June. Charlotte, Clare, Gemma and Val would be available for the sale.</p>	Tell and Bex Charlotte, Clare, Gemma, Val
<p><b>Fete</b> - 1st or 2nd July date to be agreed Mark had agreed to chair the Fete sub committee, this would include the core committee and also a group of other volunteers. As this is the biggest event in the FOCS calendar, it would require help from many parents.</p>	Mark
<p><b>Ladies pamper evening</b> Lisa will lead on this event and will be calling on others to support. Lisa will confirm a date but possibly a date in April.</p>	Lisa
<p><b>Bonfire party</b> At the last meeting, Catherine had offered a field to hold a bonfire party. Alison has looked into FOCS insurance and it possibly would be suitable, but only if those attending were parents, the party invitation could not be extended to the wider community. Alison said she would talk to Wendy who organised the last bonfire party.</p>	Alison
<p><b>Family camping in Renshaw's Field</b> This event could be planned for the summer term. If any parents want to lead on this let the core committee know.</p>	
<p><b>Summer school holiday picnic</b> Sarah Webster to lead</p>	Sarah Webster
<p><b>Mufti days</b> Dates to be agreed with school.</p>	Gemma C

<p><b>Cooking demo with wine evening</b> Gemma working on it</p> <p><b>Kids cookery idea</b> Possibly tie in with summer picnic</p> <p><b>Children's Christmas Crafts</b> Consider for the last weekend in November, have children's Christmas crafts. To be considered further at a future meeting.</p> <p><b>Smarties tube</b> To be considered at a future meeting.</p>	<p>Gemma F</p> <p>Gemma F and Sarah W</p>
<p><b>Dates of next meetings</b></p> <p>All meetings would be held at 8pm in The Railway Inn</p> <ul style="list-style-type: none"> <li>• Wednesday 8<sup>th</sup> March 2017</li> <li>• Wednesday 10<sup>th</sup> May 2017</li> <li>• Wednesday 21<sup>st</sup> June 2017</li> <li>• Wednesday 20<sup>th</sup> September 2017</li> <li>• Wednesday 8<sup>th</sup> November 2017</li> <li>• Wednesday 10<sup>th</sup> January 2018 - AGM</li> </ul>	