

Ray Hughes, Active Travel and Road Safety Officer, Sustainable Transport Project Team,
Shropshire Council, 107 Longden Road. Shrewsbury, SY3 9DS. 01743 254945. 07990085688.

WALKING BUS RISK ASSESSMENT - CLIVE CE PRIMARY SCHOOL - WHITLEY'S PATH

25 September 2014 (updated 24.6.15)

	Controls/Details	Any additional Measures necessary
Meeting/start point		
At side of building at start of path off High Street (existing meeting place for school bus children).	Hard flat surface.	Care watching out for very occasional vehicle accessing private driveway nearby.
The Route		
Type of path	Off road path and driveway to Whiteley's residence.	Be aware path narrows on in passageway (single file if necessary). As a public footpath be aware of other walkers, dogs, dog fouling, car accessing Whiteley's driveway, overgrown hedges and poor/gravel and wet/muddy surfaces.
Width of footpath	Average - wide to start but gets narrower at top at passageway.	
Busy entrances / exits	None	
Length of route	Approx 0.2 miles	
Police information	None	
Gradient of path	Steep in parts	Can be slippery so due care and supervision of children
Adverse weather eg snow	Appropriate footwear	Cancel walk if school closed
Path closed/impassable for any reason	To use Glat path	
Crossing Points		
How many crossing points are there on the route?	None	Advice on consent form re care needed crossing village roads (and safe and considerate parking) and walking child to access start point.
Busy crossing points	None	30 mph speed limit on High Street.
Visibility	Mainly good	
Alternative crossing points	N/A	
Emergency Procedures	Carry mobile phones	

	with school and emergency telephone numbers and a first aid kit.	
Operators		
Guidelines	To be issued to all operators involved	
Contact list	List to be compiled by coordinator	Listing children registered on bus and all adult helper contact details.
Police Criminal (DBS) Background check	To be completed for all operators	Ensure any new helpers are checked before starting
High visibility clothing	All adults to wear hi vis walking bus jackets and advised for children (as a footpath not a requirement in this unique case)	Some adult (x4) and children's Shropshire Walking Bus jackets issued.
Operator - child ratios	Guidelines with coordinator and to be issued to any parent helpers	
Children		
Consent form	To be issued and signed by parent before starting	
Behaviour	Behaviour rules to be issued and discussed before first walk	
High visibility clothing	As above	
Any other comments - walking pattern	Given off road nature of path acceptable to continue with current practice of children walking informally to set points for regrouping along the route - ie end of passageway, grass end of driveway, gated point on final stretch towards road. Walking in rigid pairs not required but to walk sensibly between the leaders, to stay on the drive/footpath. Always follow instructions and stop when asked. One warning for serious breach of rules.	

Route Details

Starting Point	Meet at 8.20am for 8.35am start. Start of path off High Street. Afternoon set off at 3.10pm
At school	Taken into classrooms by coordinator with key fob and gathered within school before leaving in afternoon.

The 'driver' should lead the group, with the 'conductor' following behind the group. Additional volunteers should be spread throughout the group, watching children at all times. Ask children not to leave the path edges and wander onto field. Along route, pay particular attention to entrances/exits, such as driveways.

Parents to take full responsibility for getting children safely to the start point and for meeting children and safe continuation of journey in afternoon. Asked not to stop or park in mouth of path on High Street and to park considerately not blocking drives, not in Doctors car park and not next to nearby road junctions. No pavements in area so extra care and supervision of child walking along road.

Please refer to guidelines issued.

Signed

Date
Headteacher

Signed

Date
Lindsay Jenno, Walking Bus Coordinator

ApprovedRay Hughes.....

Date25.9.14 (24.6.15).....
Active Travel and Road Safety Officer, Shropshire Council