

**Meeting of the Friends of Clive School Committee
Wednesday 8th March 2017**



Present: Gemma Creed, Alison Slark, Mary Lucas, Kate Bentham, Clare Logan, Catherine Jones, Kerri Lansdale, Jacqui Alexander, Leo Evans, Carla Woodings, Chantelle Hewitt.

Apologies: Mark Haines-Eynon, Lisa Pearson, Suzanne Dolphin, Sarah Webster, Emma Humphreys, Gemma Floyd, Louise Page, Magda, Bex Watkins.

Item	Action
<p>Matters arising from the notes of the last meeting</p> <p>The minutes were on the school website and a note was added to the Friday Post to let parents know.</p> <p>Matters arising would be covered by the agenda.</p>	
<p>Review of previous events</p> <p>School Disco</p> <p>The school disco was well attended and enjoyed by children. Feedback had been taken on board, with no gap between the two sessions. This did cause some issues with collection but worked well for parents.</p> <p>Some changes would be made to respond to some health and safety concerns. Reply slips would in future contain the following information:-</p> <ul style="list-style-type: none"> • Emergency contact details for parents • Allergy information for children • Pick up arrangements <p>The reply slip would also remind parents that children were not allowed to attend with mobile phones or other mobile devices, and that parents would not be permitted to take photographs during the disco.</p> <p>A member of school staff would also be present at future school discos. £124.43 was banked from the disco with expenses being about £46, making a profit of approximately £78.</p>	
<p>Finance Update</p> <p>Clare reported on the two bank accounts</p> <p>Reserve £1387.89</p> <p>Current £3402.29</p> <p>It was agreed at a previous meeting to fund some new cooking equipment. This was still to be purchased.</p>	

<p>Funding requests</p> <p>Mary said that every two years school hold an arts and culture week. This year a mosaic artist from Telford would be spending the day with the children to produce a mosaic mural. It would cost £420 for the artist and materials for the day. Mary said that FOCS usually contributed £250. It was proposed to fund the total amount and all present agreed.</p> <p>It was suggested that in future school may be able to approach parents who were artists or who had similar skills. Mary said she would certainly consider this for future events.</p> <p>Future funding requests included coaches for school trips during the summer term and also year 6 trip to Alton Towers</p>	
<p>Future events</p> <p>Red Nose Day 24th March 2017</p> <p>School to arrange the theme, possible cake sale. Information to be shared through the Friday Post</p> <p>Mother's Day Sale</p> <p>16th March for Year 6</p> <p>21st March for remaining children and nursery</p> <p>Need more donations were needed. A note would be added to the Friday post and a text sent.</p> <p>A note would also be included on facebook</p> <p>If there were enough supplies it may be possible for children to buy more than one gift – for step mums or grans</p> <p>Easter egg hunt Sunday 9th April 10-11:30</p> <p>Leo reported that the village hall had been booked, and she had liaised with the church to confirm use of the church grounds. Helpers were needed on the day, and also cake donations.</p> <p>Leo would arrange posters, and promotion through school</p> <p>Request for helpers would also be made through facebook.</p> <p>Small School Cross Country 1st April 2017</p> <p>Mary will check the return slips to see who has volunteered, and make contact with them to discuss tasks.</p>	<p>Mary</p> <p>Mary</p> <p>Kate</p> <p>All</p> <p>Leo</p> <p>Kate/Gemma</p> <p>Mary</p>

<p>Reserve account</p> <p>Tell asked about the possibility of putting the funds from the reserve account into bonds, to earn more money but to still be able to access easily. She would look into possible options.</p>	
<p>Date of Next Meeting</p> <p>Wednesday 10th May at 8pm</p>	