

## FOCS Minutes 17.1.18

**Present:** Mary Lucas, Richard Kubilius, Chris Evitts, Clare Logan, Emma Humphreys, Tell Hewitt, Kate Bentham, Dave Evans, Jacqui Alexander, Sarah Webster, Emma Good, Catherine Page.

**Apologies** nil

**The AGM did not go ahead as the constitution states that 15 attendees are needed. Rescheduled for 31.1.18. Mary to send letter home explaining that FOCS will not be able to continue if the AGM doesn't take place.**

### Matters Arising

- Mary confirmed that Class 3 was in process of replacing the reading books-not yet completed
- 3 iPads are now in school. Not yet paid for- Clare awaiting invoice.
- Recorders. Rick reported that costings for sufficient recorders for a KS2 (30) =£165 and school have established that the music specialist is available at a cost of £210 for a term. Total £375 which was agreed FOCS agreed to support.
- School sports clothing for inter-school events. Costings from Sportsjam were reviewed. FOCS agreed to support the purchase of 30 t-shirts and 30 hoodies with school logo. Cost £630
- Laptops. No further clarity around how many were needed or if repairs/ battery replacement were feasible. School to ask technician to provide further information. Mary mentioned that a forthcoming finance meeting may clarify if capital funding may be used towards laptops.
- Outside of school. Friend of Mary has proposed a project to enhance the outside area- raised beds/ planters etc, Paper circulated (attached). Children to be involved in project which was strongly supported. An initial outlay of £250 was agreed to buy materials and it was agreed that garden companies may donate more. Thanks go to Mary's friend for her offer to provide her time without charge.
- Playground marking also needs redoing. Rough estimate of £1000 for this- but would need to be confirmed. May be possible from Capital project fund.

### Finance Update

- Clare reported a balance of £5,706.27 in main account (as at 05.1.18) plus (£1381 in reserve). Both accounts to be combined.
- 'Giving machine' was publicised to parents and some whom were present have used this to raise money for school. It is thought that payments are made to the fund twice a year for the schools benefit.
- Accounts have been audited by Mark Haynes- Eynon and a report will be attached to AGM finance report. Mark is thanked for his input here.

### Requests from School

Mary made requests for items/initiatives which could benefit from FOCS funding.

- The new data protection laws require school to shred documents using a specific type of shredder-costed at £100 However it was felt that as this did not directly benefit the children this item should not come from FOCS funds.

### Previous Events

- Winter Craft afternoon. Well attended and enjoyed. Raised £80
- Non-uniform Day – raised £56.30

### Future Events

- Health Screening for local residents. 27<sup>th</sup> Jan morning 9am -12md. Parents who are GPs / nurses to provide a screening event for over 40s; BP, urinalysis and weight checks, BMI and cholesterol. Flyers have been delivered to Clive Grinshill, Myddle and local groups/ posters up. **More to go on social media prior to event. Volunteers needed** to serve refreshments and man the door.

2 options: (£20 with lipid assessment (£15 without). Private room to be used for blood pressure and body fat assessment with 2 doctors here to ensure chaperone obligations are met.

- Easter egg Hunt-Leo Evans to run on 30.3.18 with volunteers please. **Village hall to be booked Jacqui**
- Mother's Day Sale 2.3.18 (for the years 5 &6's going to Arthog) and. 6.3.18 for the rest of school **Letter to go out -Jacqui** with request to donate unwanted presents for this.
- Father's Day Sale date planned -12.6.18
- FOCS 30 year celebration- difficult to find a suitable date in May so it was decided to tag this onto the fete. Invite past FOCS members and commemorate.
- Fete 7.7.18. **Village hall to be booked Jacqui. Clare will obtain bar licence and look into whether a raffle licence is needed. Sub committee volunteers needed.**
- Emma Humphreys to run a Marathon in April in aid of FOCS- sponsorship to be publicised.
- Sarah Webster to run summer picnic again as last year. Date t.b.c.

**AOB -nil**

**Date of next meeting**

- AGM -31.1.18
- 21.3.18
- 9.5.18
- 20.6.18